

# DocSmith SIF Generator - Published Extension Product Manual

Version baseline: 1.0.2

Release channel: Chrome Web Store (published listing)

Extension ID: boaknmggfibrkligkhkdcgafomijeoic

## 1. Purpose

This manual explains how to install and operate the published DocSmith SIF Generator extension from the Chrome Web Store. It is intended for payroll, HR, and compliance operators preparing UAE WPS SIF files.

## 2. Scope and Audience

### Primary users

- Payroll specialist
- HR operations user
- Compliance reviewer
- IT support owner for browser rollout

### Covered in this manual

- Installation from the published web store listing
- First-time setup and launch
- Core workflow from payroll data to SIF export
- Security and data handling notes
- Troubleshooting common operator issues

### Not covered in this manual

- Unpacked developer-mode installation
- Internal extension build and packaging workflow

## 3. Official Extension Listing

Use only the official published listing:

- URL: <https://chromewebstore.google.com/detail/docsmith-sif-generator/boaknmggfibrkligkhkdcgafomijeoic>
- Publisher name shown on listing: Star Wealth Dynamics LLC



*DocSmith extension listing identity in Chrome Web Store*

## **4. Installation (Published Web Store Flow)**

### **Step 1: Open listing page**

1. Open Chrome.
2. Go to the official DocSmith extension listing URL.
3. Confirm extension name and publisher before install.

### **Step 2: Install extension**

1. Select **\*\*Add to Chrome\*\*** on the listing page.
2. In the browser confirmation dialog, select **\*\*Add extension\*\***.
3. Wait until installation completes.



*Published listing screen*

### **Step 3: Pin extension (recommended)**

1. Select the Extensions puzzle icon in Chrome toolbar.
2. Locate **\*\*DocSmith SIF Generator\*\***.
3. Select the pin icon for quick access.

#### **Step 4: Open DocSmith**

1. Select the DocSmith toolbar icon.
2. In popup actions, choose **\*\*Open Builder\*\*** to start.



*Extension workflow preview from listing*

## **5. First-Run Operator Checklist**

Complete this once per browser profile:

- Confirm salary month and date format policy used by your payroll team.
- Validate one sample employer profile (MOL, routing, narrative).
- Import one sample employee sheet and run validation.
- Generate one test SIF and review output naming and field order.

## **6. Core End-to-End Workflow**

### **A. Employer details**

Provide:

- Employer MOL (13 digits)
- Employer routing code (9 digits)

- Salary month (MMYYYY)
- Pay start and end dates (YYYY-MM-DD)
- Narrative/reference text

## **B. Employee records**

- Add rows manually or import from the approved template.
- Required fields include employee ID, routing, IBAN, fixed salary, and variable salary where relevant.
- Review duplicate and format warnings before generation.

## **C. Validation**

- Run built-in checks.
- Resolve all blocking errors.
- Export issue list for audit trail if needed.

## **D. Generate and download SIF**

- Generate SIF only after validation is clean.
- Download output file and submit using your approved bank/WPS channel.



*Validation and generation screen preview*

## **7. Productivity Features in Published Extension**

- Popup launcher for fast entry to builder routes.
- Keyboard shortcut (Ctrl+Shift+S) to open builder quickly.

- Context-menu quick-fill actions for selected values.
- Omnibox shortcuts:
  - `sif new`
  - `sif <query>`
- Draft search and draft lifecycle actions (open, rename, export, delete, import).

## 8. Privacy and Security Notes

- Core processing is local-first in the browser profile.
- Payroll values used for SIF generation are not sent to DocSmith cloud services.
- Storage touchpoints:
  - IndexedDB for draft persistence.
  - `chrome.storage.local` for short-lived quick-fill and handoff state.



*Feature and operations preview*

## 9. Enterprise and Managed Browser Notes

For managed environments:

- Confirm extension install policy with browser administrators.
- Allowlist the extension ID in enterprise browser policy if required.
- Provide operators with approved install URL and support contact.

## 10. Troubleshooting

### **Install button unavailable**

- Sign in to Chrome profile if your organization requires it.
- Confirm your browser policy allows extension installs.
- Ask IT admin to allowlist extension ID.

### **Extension installed but icon not visible**

- Open Extensions menu and pin DocSmith.
- Restart browser and check extension remains enabled.

### **Builder opens but data import fails**

- Confirm template format and .xlsx/supported file structure.
- Remove workbook protections/macros before import.
- Review validation and import warnings in-app.

### **Validation passes but bank rejects SIF**

- Re-check routing code, MOL, salary month, and date boundaries.
- Confirm bank-specific WPS submission requirements.

## **11. QA Regression Checklist (Operator Release Sign-off)**

- Install from published web store link on clean browser profile.
- Launch from toolbar and keyboard command.
- Test context-menu quick-fill mappings.
- Test omnibox commands (`sif new`, `sif query`).
- Validate sample payroll set and generate SIF.
- Confirm generated file naming and line format against WPS guidance.

## **12. Change Management**

- Update this manual whenever installation flow, shortcuts, permissions, or validation behavior changes.
- Include extension version, browser version, and reproducible input sample in incident reports.

Disclaimer: This manual is operational guidance and not legal or regulatory advice.